



Homeowner Application for Free Tuckpointing

updated March 2018

HOMEOWNER: Mr. / Ms. _____
(CIRCLE ONE)

Who referred you to Harambee? _____
NAME OF PERSON AND/OR AGENCY

ELIGIBILITY VERIFICATION

A

LOCATION Your home must be located within the city limits of St. Louis City, in one of the specific neighborhoods listed to the right. *We are not accepting applications for St. Louis County or any other St. Louis City neighborhoods at this time.*

_____ St. Louis, MO _____
STREET ADDRESS ZIP CODE

_____ WARD _____
NEIGHBORHOOD (SEE LIST AT RIGHT)

B

OWNERSHIP & OCCUPANCY You must own and live in your home and you must live in the city of St. Louis. If your name must appear on the city records as the owner. *We cannot work on rental properties.*

Do you currently live at the address given above? Yes No

Please choose ONE:

- My name is on record with the city of St. Louis as the owner of the above property.
- My home is owned by a close relative as named below:

Name _____ Relationship to you: _____

Number of units: _____ Total number of bedrooms: _____

Important: There are currently over 100 homeowners on the waitlist for our youth tuckpointing program. We complete about 25 projects per year. Homeowner applicants will be waiting **at least three years** for our youth to tuckpoint their home after their application is turned in.

C

INCOME LEVEL You must meet our income eligibility requirements, which are based on HUD standards. Please report total combined monthly income for all individuals living in your building. Be honest & accurate. You do not qualify for our program if your household income is above 80% Median Family Income for the current year.

Wages from ALL Jobs \$ _____ per month
Unemployment \$ _____ per month
Social Security \$ _____ per month
Disability and/or SSI \$ _____ per month
TANF \$ _____ per month
Child Support \$ _____ per month
GRAND TOTAL \$ _____ per month

How many people are in your household, including yourself? _____
How many of these people have jobs? _____
How many are currently receiving unemployment? _____

Once you have qualified initially and we make plans to schedule your project, we will ask you to provide additional forms of proof of your household income, including last year's tax return and any recent income documentation. We will re-verify your eligibility at that time.

ELIGIBLE ST. LOUIS CITY NEIGHBORHOODS

- Academy
- Central West End
- Covenant Blu-Grand Center,
- DeBaliviere Place
- Fairground Neighborhood
- Fountain Park
- Greater Ville
- Hamilton Heights
- I- 70 Industrial, Jeff
- Vanderlou
- Kingshighway East
- Kingshighway West
- Lewis Place
- Mark Twain
- O'Fallon, Penrose
- Skinker DeBaliviere
- The Ville
- Vandeventer
- Visitation Park
- Walnut Park East
- Walnut Park West
- Wells Goodfellow
- West End

DEMOGRAPHIC REPORTING

D

We must collect certain information on each of our homeowners in order to provide statistics to the agencies who fund our programs.

GENDER

What is your gender? Male Female

ETHNICITY

Do you consider yourself to be Hispanic/Latino? Yes No

RACE

Please choose ONE:

- African or African-American (Black) Caucasian (White)
 African-American & Caucasian (Biracial) Other:

AGE

Date of birth: ____/____/____ Age: ____

CONTACT INFORMATION

E

Although you will receive most communications by mail, we may need to call you. Please give us at least two phone numbers below.

(____) _____ - _____
PRIMARY PHONE NUMBER

(____) _____ - _____
SECONDARY PHONE NUMBER

E-MAIL ADDRESS

HOMEOWNER'S AGREEMENT

Read each item carefully before signing below.

- I have filled this application out truthfully and completely.
- Harambee has my permission to visit my property as needed for inspection and evaluation of my tuckpointing needs.
- I understand that Harambee is a non-profit program primarily operating to train teenagers in job skills and a work ethic and is not a professional tuckpointing company.
- If my project is selected, I agree that I will not hold Harambee liable for any damage or loss of property that might occur during the course of work being done. I also understand that because the work is provided for free, Harambee is under no obligation to finish the work if the project is not complete when scheduled programs end.

Homeowner's signature: _____

Date: ____/____/____

QUESTIONS?

Contact **Aaron Jones**
at (314) 680-9241.

If Aaron is not available, leave a message with your name, address, and phone number, and he will return your call as soon as he is able.

RETURN ADDRESS

Address:
1142 Hodiadmont Avenue
Saint Louis, MO 63112

Fax: (314) 726-1264

E-mail: ajones@ncfstl.org

MASONRY REPAIR NEEDS

F

Please tell us as much as you are able about the condition of the brick walls and foundation of your home.

BRICK EXTERIOR

Please choose ONE:

- I just need "spot" tuckpointing here and there.
 Only ____ of my four walls need tuckpointing.
 My entire home needs complete tuckpointing.
 I am not sure how much tuckpointing is needed.

FOUNDATION/BASEMENT

Do you have a stone foundation (not concrete)?

- Yes No

If so, does your basement need tuckpointing?

- Yes No I'm not sure

DAMAGE

Please choose ANY that apply:

- My home has interior water damage due to mortar decay.
 My home has structural damage due to mortar decay.
 I have water coming into my basement between the stones of my foundation.

OFFICE USE ONLY

DATE APPLICATION RECEIVED: ____/____/____

or date stamp:

____ INCOMPLETE ...later completed on ____/____/____

____ INELIGIBLE Reason(s): _____

COMPLETED FORMS MAY BE SUBMITTED YEAR-ROUND BY MAIL, FAX, E-MAIL, OR HAND DELIVERY.



Information for Homeowners

The purpose of this sheet is to give some helpful information about the application process for homeowners who are interested in qualifying for free tuckpointing.

ABOUT HARAMBEE'S FREE HOME REPAIR SERVICES

“Harambee” is a Swahili word that means, “Let’s come together and get this done!” Harambee provides job training for teens (ages 12-18), and part of their training involves volunteer community service projects where qualifying low-income homeowners can receive free tuckpointing for their brick homes. The youth are given extensive training in safety and proper tuckpointing techniques and are supervised by adults at all times.

What is tuckpointing?

Tuckpointing is a type of masonry repair where old, decayed mortar between bricks or foundation stones is replaced with fresh mortar. This repair is usually needed every 40-50 years, but can be very expensive.

If you qualify, Harambee can tuckpoint your home for FREE—we will just need the use of your water and electricity.

How do I know if I need tuckpointing?

A sure sign that you need tuckpointing is if water is coming through the bricks and damaging the inside of your home.

You also may notice cracks and/or loose bricks on the outside of your home that are causing structural damage.

Your basement may need tuckpointing if water is leaking into your basement through decayed mortar between your foundation stones.

What does it take to qualify for free tuckpointing?

There are five major criteria for eligibility:

1. **LOCATION** See the box on the right for a list of eligible St. Louis City neighborhoods.
2. **OWNERSHIP & OCCUPANCY** You must own and live in your home.
3. **TAXES & MORTGAGE** You must be current on real estate taxes and any mortgage payments.
4. **INCOME** You must meet certain HUD standards for household income levels.
5. **INSURANCE** You must have homeowners insurance.

ELIGIBLE ST. LOUIS CITY NEIGHBORHOODS

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Covenant Blu-Grand Center
DeBaliviere Place
Fairground Neighborhood
Fountain Park
Greater Ville
Hamilton Heights
Jeff Vanderlou
Kingsway East
Kingsway West
Lewis Place
O'Fallon
Penrose
Skinker DeBaliviere
The Ville
Vandeventer
Visitation Park
Wells Goodfellow
West End

updated July 2014



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ANNUAL PROJECT CYCLE

Applications may be submitted any time during the year, but we operate on an annual cycle. You may not hear from Harambee for several months.

FALL: PROCESS APPLICATIONS

Most applications are processed in the fall after our summer program is over and the after-school program is underway. Letters will be sent out letting you know if you are eligible for a site visit.

WINTER: EVALUATE PROJECT NEEDS ON SITE

If you qualify, we will conduct a site visit over the winter to evaluate the specific tuckpointing needs of your home.

SPRING: SCHEDULE PROJECTS

After all home visits are complete, Harambee's staff evaluate the projects and make decisions about which projects will be scheduled for the summer. If for some reason your home is not a good fit for our youth job training programs, a letter will be sent to you explaining why we are unable to work on your home. For projects that are a good fit, we will ask you for additional information to finalize your eligibility. Projects that are not scheduled for the upcoming summer will be postponed until the after-school program or even the following summer.

SUMMER

Harambee works on the most projects during the summer program while we have youth volunteers available full-time. Because of the high demands of running the summer program, any applications received during this time are held in a file until the fall.

HOW TO APPLY

1. **GET AN APPLICATION** from our office or our website.
Website: www.restorestlouis.org/harambee
2. **FILL OUT** the application completely.
3. **SUBMIT** the application by mail, fax, e-mail, or hand-delivery.
Address: 1142 Hodiamont Avenue
Saint Louis, MO 63112
Fax: (314) 726-1264 *E-mail:* ajones@ncfstl.org
4. **WAIT PATIENTLY** for Harambee to contact you about the status of your application. See the **Annual Project Cycle** timeline at the



QUESTIONS?

Contact **Aaron Jones** at **(314) 680-9241**.

If Aaron is not available, leave a message with your name, address, and phone number, and he will return your call as soon as he is able.